**North Carolina Department of the Secretary of State**

**Charitable Solicitation Licensing Division**

 **Complaint Filing Instructions**

The mission of the North Carolina Department of Secretary of State is to serve and protect citizens, the business community and governmental agencies by facilitating business activities, by providing accurate and timely information and by preserving documents and records.

The Charitable Solicitation Licensing Division (CSL) enforces violations of charitable solicitation laws found in Chapter 131F of the North Carolina General Statutes. In performing this duty, CSL may act on complaints received from the public and also possesses authority to investigate potential violations on its own initiative. The Division shares enforcement authority under Chapter 131F with the North Carolina Attorney General's Office which possesses separate and independent authority to investigate violations of Chapter 131F.

**CSL performs three explicit statutory duties:**

• We license certain organization and persons that solicit North Carolina residents for charitable contributions;

• We investigate violations of the Charitable Solicitations Act, N.C.G.S. Chapter 131F;

• We provide information for consumer and public use concerning charitable solicitations, solicitation fraud, and

 related consumer information.

**Charitable Solicitation Act**

A copy of the Charitable Solicitation Act can be found on our website [www.sosnc.gov](http://www.sosnc.com). Click on Charitable Solicitations and then on Downloads. Scroll down until you see NC Solicitation Law and Rules.

To file a complaint please complete the attached form providing as much detail as possible. The completed form may be sent to this office via e-mail at csl@sosnc.gov, by fax to (919) 807-2220, or by mail to:

North Carolina Department of the Secretary of State

Charitable Solicitations Licensing Division

Jason Ricks, Investigator

P.O. Box 29622

Raleigh, NC 27626-0622

**Contact Information:**

Toll Free Telephone Number for North Carolina Residents: 1 (888) 830-4989

Jason Ricks, Investigator Jennifer Dupree, Document Examiner

CSL Enforcement Section CSL Enforcement Section

919-814-5400 919-814-5400

jricks@sosnc.gov jdupree@sosnc.gov

**Fraud and/or Embezzlement**

If you suspect fraud and/or embezzlement within a nonprofit organization, please contact local law enforcement or the District Attorney’s office for the county in which the alleged fraud or embezzlement occurred.

**Attorney General’s Office**

You may also file a complaint with the Attorney General’s Office via their website [www.ncdoj.com](http://www.ncdoj.com). Click on Contact Us and complete the on-line form. You may also send correspondence to the Attorney General’s office at:

NC Department of Justice

Consumer Protection Section

9001 Mail Service Center

Raleigh, North Carolina 27699-9000